



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday August 6, 2014  
REGULAR MEETING 7:00 P.M.  
1800 Willow Lake Road, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

**Call business meeting to order** – 7:00 p.m. by President Simon  
**Pledge of Allegiance** – Led by Vice-President Steele  
**Roll Call** – All Present

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None

**C. AREA AGENCIES REPORTS / PRESENTATION**

**1 Sheriff's Office Report**

**Crime Prevention Specialist Fontenot** – Provided the law enforcement report for the month of July. There was discussion between the Crime Prevention Specialist, the General Manager, and the Board.

**2. CHP Report** – No Report

**3. East Contra Costa Fire Protection District Report**

**Chief Henderson** – Provided the East Contra Costa Fire Protection District report and the details for the month of July. There was discussion between Chief Henderson and the Board.

**4. Supervisor Mary Piepho, District III Report**

**Lea Castleberry, Deputy Chief of Staff** – Provided an update of several projects surrounding Discovery Bay. There was discussion between Lea Castleberry, the General Manager, and the Board.

**D. COMMITTEE/LIAISON REPORTS**

**1. Trans-Plan Report** – No Report

**2. County Planning Commission Report** – No Report

**3. Code Enforcement Report**

**Director Wiesen** – Provided her report and the details of the meeting dated July 31, 2014

**4. Special Districts Report\*\***

**Director Pease** – Provided his report and the details of the meeting dated July 21, 2014

**\*\*These meetings are held Quarterly**

**E. PRESENTATIONS**

None

**F. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting dated July 16, 2014

2. Approval of DRAFT minutes of regular meeting dated July 16, 2014

3. Approve Register of District Invoices

4. Annual Conference of the California Special District Association (CSDA)

5. Discovery Bay Boulevard Roadway Banners – American Hero's

6. Purchase of 2015 Ford F-250 Work Truck

**President Simon** – Pulled Consent Calendar Items F-5 and F-6.

**Motion by:** Director Pease to approve the Consent Calendar with the exception of F-5 and F-6

**Second by:** Director Wiesen

**Vote:** Motion Carried – AYES: 5, NOES: 0

**Consent Calendar** – F-5 Discovery Bay Boulevard Roadway Banners – American Hero's

**Consent Calendar** – F-6 Purchase of 2015 Ford F-250 Work Truck

**General Manager Howard** – Provided details of item F-5 and F-6. There was discussion between the General Manager, the Water and Wastewater Manager, and the Board.

**Motion by:** Director Graves to approve Consent Calendar items F-5 and F-6

**Second by:** Director Pease

**Vote:** Motion Carried – AYES: 5, NOES: 0

**G. BUSINESS AND ACTION ITEMS**

1. Agency Comment Request – Land Use Permit Application – LP14-2044 – Mariner's Church

**General Manager Howard** – Provided the details of item G-1. There was discussion between the General Manager and the Board.

**Motion by:** Director Pease to direct Staff to send a letter to Contra Costa County Conservation and Development that states the Board has no negative comment regarding Land Use Permit Application LP14-2044

**Second by:** Director Wiesen

**Vote:** Motion Carried – AYES: 5, NOES: 0

2. Agency Comment Request – Development Plan Application – DP14-3030 – Marina Circle

**General Manager Howard** – Provided the details of item G-2. There was discussion between the General Manager and the Board.

**Motion by:** Director Pease to direct Staff to send a letter to Contra Costa County Conservation and Development that states the Board has no negative comment regarding Development Plan Application DP14-3030.

**Second by:**

**Vote:** Motion Carried – AYES: 5, NOES: 0

**H. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)**

None

**I. PRESIDENT REPORT AND DIRECTORS' COMMENTS**

None

**J. MANAGER'S REPORT – Discussion and Possible Action**

None

**K. GENERAL MANAGER'S REPORT – Discussion and Possible Action**

1. **New State Mandated Water Conservation Measures**

**General Manager Howard** – Provided the details of item K-1. There was discussion between the General Manager, the Water and Wastewater Manager, and the Board. Direction was given by the Board to direct Staff and Legal to retain 5A and 5B – and revise the language regarding the HOA's. The Ordinance for New State Mandated Water Conservation Measures will be presented at the August 20, 2014 meeting to be approved and adopted. There was one Public Comment speaker

2. **Town of Discovery Bay Surplus Storage**

**General Manager Howard** – Provided the details of item K-2. There was discussion between the General Manager and the Board. Direction was given by the Board to direct Staff to relay that the Town of Discovery Bay Surplus Storage agreement with the Discovery Bay Lions Club should revert back to the original contract.

**L. DISTRICT LEGAL COUNSEL REPORT**

None

**M. COMMITTEE UPDATES – Discussion and Possible Action**

None

**N. CORRESPONDENCE – Discussion and Possible Action**

1. R - State Route 4 Bypass Authority meeting minutes dated June 12, 2014

**O. PUBLIC RECORD REQUESTS RECEIVED**

None

**P. FUTURE AGENDA ITEMS**

None

**Q. ADJOURNMENT**

The meeting adjourned at 8:22 p.m. to the next regular meeting dated August 20, 2014 starting at 7:00 p.m. on 1800 Willow Lake Road.

//cmc – 08-08-14

<http://www.todb.ca.gov/content/agenda-and-minutes/>